

SCOTTISH ENVIRONMENT LINK JOB APPLICATION GUIDANCE

To apply, you need to submit a completed <u>Application form</u> and a covering letter. Applications will be considered incomplete without both these elements. If you submit a recorded application, please ensure that you cover all the questions asked in the application form. Send your fully completed application form, along with an <u>Equality</u>, <u>Diversity and</u> <u>Monitoring Form</u>, and your covering letter, by email to <u>recruitment@scotlink.org</u> before the closing date. Please include information on any lived experience and how it can support LINK's work.

VIDEO APPLICATIONS should be no more than 3 minutes long and can be used instead of a written application form. This is an opportunity for you to demonstrate your communication skills and "fit" to this diverse role and why you'd make an excellent addition to our team. Your video must include who you are, your skills, qualifications, strengths and experience and what you offer. You must answer **all** the questions in the application form: please refer to the application form for specific questions to answer. You video application should be accompanied by a written covering letter (see above).

If you need these forms in a different format that is more accessible to you, please telephone us on 01738 630804 or email <u>recruitment@scotlink.org</u>.

Please note that we have hybrid working and staff are not always in our office during standard office hours. If no-one is available to take your call, please leave a message with your name and contact number and be assured that we will get back to you as soon as possible to discuss your requirements.





Registered office: 5 Atholl Place, Perth, PH1 5NE. A Scottish Charity No. SC000296 Scottish Environment LINK is a Scottish Company Limited by Guarantee and without a share capital under Company no. SC250899